

KENYA

KASNEB

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EXAMINATIONS NOTICE - NOVEMBER 2016 EXAMINATIONS

Students of KASNEB, parents, sponsors, guardians, training institutions and other stakeholders are hereby notified of the following important dates and information.

1. **EXAMINATION DATES**

The examination dates for the November 2016 examinations are as follows:

- (a) **Monday, 21 November 2016 and Tuesday, 22 November 2016**
 - (i) Accounting Technicians Diploma (ATD) Levels I, II and III
 - (ii) Diploma in Information Communication Technology (DICT) Levels I, II and III
 - (iii) Diploma in Credit Management (DCM) Levels I, II and III
- (b) **Monday, 21 November 2016 to Friday, 25 November 2016**
 - (i) Certified Public Accountants (CPA) Parts I, II and III
 - (ii) Certified Secretaries (CS) Parts I, II and III
 - (iii) Certified Information Communication Technologists (CICT) Parts I, II and III
 - (iv) Certified Investment and Financial Analysts (CIFA) Parts I, II and III
 - (v) Certified Credit Professionals (CCP) Parts I, II and III
- (c) **Wednesday, 23 November 2016 and Thursday, 24 November 2016**

Foreign Accountancy Qualifications (FAQ)
- (d) **Wednesday, 23 November 2016**

Foreign Secretaries Qualifications (FSQ)
- (e) **Monday, 21 November 2016 to Wednesday, 23 November 2016**

Associate in Procurement and Supply of Kenya (APS-K) Levels I and II
- (f) **Monday, 21 November 2016 to Friday, 25 November 2016**

Certified Procurement and Supply Professional of Kenya (CPSP-K) Parts I, II and III

Note: Candidates are advised to make early arrangements, including seeking permission from the employers where applicable, to ensure that they sit for the examinations.

2. **CLOSING DATES**

The closing dates for late registration, normal examination entry and late examination entry for the November 2016 examinations are as shown below:

- (a) **Late registration - Monday, 15 August 2016**
- (b) **Normal examination entry - Monday, 15 August 2016**
- (c) **Late examination entry - Friday, 30 September 2016**

3. **QUALIFICATIONS BROCHURE AND FORMS**

The qualifications brochure and various examination forms can be downloaded from the website; www.kasneb.or.ke. The qualifications brochure and forms may also be obtained from the following sources free of charge:

- (a) The offices of KASNEB.
- (b) KASNEB counters at Huduma Centres in, Kibera-Nairobi, GPO-Nairobi, Makadara-Nairobi, Kisumu, Kisii, Eldoret, Nyeri, Meru, Mombasa and Nakuru.
- (c) Kenya National Library Service (KNLS) branches countrywide.
- (d) Training institutions offering KASNEB courses.

4. **METHOD OF PAYMENT OF FEES**

(a) **Payment through bank fee collection accounts**

Students are advised to pay fees through the KASNEB fee collection accounts in any branch of the following banks:

- (i) National Bank of Kenya Ltd. (NBK) - Account No.01001031572601.
- (ii) Equity bank Ltd. - Account No.0170299238025.
- (iii) Kenya Post Office Savings Bank (Postbank) - Account No.0744130009246.
- (iv) Co-operative Bank of Kenya Ltd. - Account No.01129128535900.

(b) **Payment through postapay at KASNEB counters at Huduma Centres**

Students are advised to pay fees at the following Huduma Centres:

GPO-Nairobi, Kibera-Nairobi, Makadara-Nairobi, Nyeri, Meru, Kisumu, Mombasa, Kisii, Eldoret and Nakuru.

Students may also make payment in person at KASNEB offices in cash, by cheques/bankers cheques/drafts drawn in the name of KASNEB or through the post. **However, students are advised that payment of fees at KASNEB offices will soon be phased out and therefore they should utilise the available payment channels through the banks and the Huduma centres.**

5. Students are advised that result notifications are not required in order to enter the examinations. All students who sat for the May 2016 examinations should therefore **ENTER** for the **November 2016** examinations immediately they confirm their May 2016 examination results whether through SMS or KASNEB website.

6. **All continuing students of KASNEB are required to renew their annual registration by 1 July of each year. New students are advised to note that the registration renewal fee is due on 1 July following the first eligible examination sitting and annually thereafter.**

SECRETARY AND CHIEF EXECUTIVE

Friday, 15 July 2016

Providing globally competitive professionals